



CIS and Banking details

Optima Site Solutions Ltd work under the Construction Industry Scheme in accordance with HMRC and are registered as GROSS status.

Full Company Name:	Optima Site Solutions Ltd
Registered address:	Unit 5, Kingsway Business Park, Oldfield Road, Hampton, TW12 2HD
Company Registration No:	04236274
UTR	6996107414
Bank	RBS
Sort Code:	600846
A/C No:	67533426
VAT No:	792822009



TO WHOM IT MAY CONCERN

NS-2641-9477
19 January 2026



Dear Sir / Madam,

Re: OSS Group Holdings Ltd and, except as otherwise stated, Additional Insured's as listed below

As requested by the above client, we are writing to confirm that we act as Insurance Brokers to the Policyholder above and that we have arranged insurance's on its behalf as detailed below:

ADDITIONAL INSURED'S: Optima Site Solutions Ltd
TC Recruitment Ltd
Aegis Talent Ltd
Confido Education Ltd
Sauce Recruitment Ltd
Paxton Personnel Ltd
RGM Recruitment Ltd
Site Aid Services Ltd
VTR Group Ltd
Fusion Staffing Ltd

EMPLOYERS' LIABILITY

Period of Insurance	19/01/2026 to 19/01/2027
Insurer	HISCOX
Policy Number	PL-PSC10003200684
Conditions	Indemnity to Principals
Limit of Indemnity	£10,000,000 each and every claim or loss, including defence costs but excluding representation costs
Geographical limits	Worldwide
Applicable courts	United Kingdom, The Isle of Man and The Channel Islands
Note	Cover not operative for VTR Group Ltd or Confido Education Ltd

PUBLIC/PRODUCTS LIABILITY

Period of Insurance	19/01/2026 to 19/01/2027
Insurer	HISCOX
Policy Number	PL-PSC10003200684
Limit of Indemnity	£10,000,000 each and every claim or loss, excluding defence costs and representation costs for Public Liability and in the aggregate in the period of insurance for Products Liability
Excess	£250 each and every claim or loss, including defence costs, for property damage only
Geographical limits	United Kingdom and European Union
Applicable courts	United Kingdom and European Union
Excluding	Claims brought in USA or Canada
Note	Cover not operative for VTR Group Ltd or Confido Education Ltd

PROFESSIONAL INDEMNITY

Period of Insurance	19/01/2026 to 19/01/2027
Insurer	HISCOX
Policy Number	PL-PSC10003200684
Conditions	Indemnity to Principals
Limit of Indemnity	£5,000,000 each and every claim or loss, excluding defence costs
Excess	£1,000 each and every claim or loss, excluding defence costs
Geographical limits	Worldwide
Applicable courts	Worldwide (excluding United States of America and Canada)
Excluding	Claims brought in USA or Canada
Retroactive date	19/01/2012
Note	Specified party run-off date 19/01/2026 applies to Confido Education Limited and VTR Group Limited

This letter is issued as a matter of information only and confers no right upon you other than those provided by the policy. This letter does not amend, extend or alter the coverage afforded by the policies described herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this letter may be issued or pertain, the insurance afforded by the policy (policies) described herein is subject to all terms, conditions, limitations, exclusions and cancellation provisions and may also be subject to warranties. Limits shown may have been reduced by paid claims.

We express no view and assume no liability with respect to the solvency or future ability to pay of any of the insurance companies which have issued the insurance's.

We assume no obligation to advise yourselves of any developments regarding the insurance's subsequent to the date hereof. This letter is given on the condition that you forever waive any liability against us based upon the placement of the insurance's and/or the statements made herein with the exception only of wilful default, recklessness or fraud.

This letter may not be reproduced by you or used for any other purpose without our prior written consent.

Yours sincerely,

Lee Swindle

Commercial Account Executive

01425 486618

LeeS@aspireinsure.co.uk



Certificate of public and products liability insurance

OSS Group Holdings Ltd

Certificate of public and products liability insurance

Insured name: OSS Group Holdings Ltd and the following associated entities:
Optima Site Solutions Ltd TC Recruitment Ltd Aegis Talent Ltd
Sauce Recruitment Ltd Paxton Personnel Ltd RGM Recruitment
Ltd Site Aid Services Ltd Fusion Staffing Ltd

Address: Unit 5, Kingsway Business Park
Oldfield Road
HAMPTON

Postcode: TW12 2HD

Policy number: PL-PSC10003200684/11

Insurer: Hiscox Insurance Company Limited

Period of insurance: From 19/01/2026 to 18/01/2027 both days inclusive.

Limit of indemnity: £10,000,000
each and every claim or loss, excluding defence costs and
representation costs

Signed on behalf of Hiscox Underwriting Limited as agent for the insurers

Jon Dye
CEO, Hiscox UK

Note: this certificate is for information purposes only and does not contain the full terms, conditions and exclusions of the insurance cover and does not constitute a contract of insurance.